SAINT ASAPH
CRICKET CLUB

Saint Asaph Cricket Club
Safer Recruitment Practice

Saint Asaph Cricket Club are firmly committed to creating a safe and inclusive environment for children to enjoy the game.

It is essential that cricket clubs follow Safer Recruitment practices to ensure all staff and volunteers in cricket are suitable for their role, appropriately vetted and supported by the club.

As part of a Safer Recruitment practice, Saint Asaph Cricket Club consider taking the following measures:

- Clearly identify the role we are recruiting for
- Identify the skills and knowledge required for the role
- Interview volunteers – explore why they are interested in the role and why they want to be involved in cricket
- Collect references from a suitable organisation such as an employer, community organisation or sports club
- Ask to see certificates and evidence of qualifications
- Supervised Trial Session – this is particularly relevant for coaches and will enable us to see how they engage with children, young people, parents and other club members
- Discuss with the individual any gaps in their skills and knowledge and what training may be appropriate to address these
- Support the individual on an ongoing basis, including 1:1 check-in, observations, recognising achievements and training needs.

All organisations working with children have safeguarding responsibilities and clear requirements placed upon them by legislation. This also applies to Saint Asaph Cricket Club.

Legislation exists to ensure safer recruitment practices are followed, including DBS checks for those in regulated activity.

The roles in cricket that require an ECB Disclosure and Barring Service (DBS) check are:

Age Group Team Manager	All Stars / Dynamos Children's Activator
All Stars/Dynamos Children's Helper	Assistant Coach
Captain / Vice captain	Club Safeguarding Officer
Coach	County Safeguarding Officer
Junior Supervisor	League Safeguarding Officer
Physiotherapist	Safeguarding Recruiter
Umpire	Volunteer Coordinator
Children's Cricket Talent Scout	Children Academy Director
Medical Staff	Personal Development Manager
Psychologist	Strength/Conditioning Coach
Team Manager	

Applying for an ECB DBS check is straightforward, and the process is now all online – there are no paper applications involved.

For volunteers the process is free and there is an option to enrol onto the Update Service which will mean that if an individual's details do not change, they may never have to do another DBS application in cricket.

If you require an ECB DBS certificate, please contact the Club Safeguarding Officer to request that your application is initiated.

Once your application is initiated, you will receive an email with easy-to-follow instructions to help you make your application. There is a helpdesk function within the system. When the DBS have concluded their checks, you will receive a paper copy of your certificate in the post.

FAQs

What if there is content on my DBS certificate?

All convictions, cautions and information on the DBS certificate are assessed for their relevance in respect of safeguarding children and an individual's suitability to work with children. The assessment is carried out by the ECB Vetting Panel.

If you have content on your DBS certificate, the ECB Vetting Panel may request further information from you to ensure you are suitable to hold a position of trust in cricket.

The existence of any convictions and/or cautions will not necessarily prevent an individual from being involved in cricket, that will depend on the nature and circumstance of the information provided and will be vetted on a case-by-case basis.

Who will know about my criminal convictions?

DBS certificates containing content will only be seen by the ECB Safeguarding Team, this information will not be shared outside of the ECB Safeguarding Team, unless there is a need to share information with others in order to protect children.

All information is kept confidential and managed within a secure environment, in accordance with the requirements of the Data Protection Act. Where information is shared, this is done in accordance with the requirements of 'Working Together to Safeguard Children, 2018/20'.

I have lived abroad. Can I apply for an ECB DBS certificate?

Yes, but you will need to provide a local police check or certificate of good conduct from your country of residence if you have lived abroad in the last five years. More information can be found here.

I currently live overseas. Can I apply for an ECB DBS?

Yes, applicants from overseas must complete the Non-UK resident vetting form and will require a local police check or certificate of good conduct. Download the form here.

Can I use a DBS from another organisation?

No, a specific ECB DBS is required for anyone undertaking a regulated activity role in cricket. See the full list of roles above.

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